**THE PROCEDURE OF**

**5th INTERNATIONAL VAN LAKE**

**FILM FESTIVAL / PEARL MULLET**

**FEATURE FILM**

**AND**

**DOCUMENTARY FILM**

**AWARDS**

1. **PURPOSE**

Main purpose of the "5th International Van Lake Film Festival / Pearl Mullet Feature Film and Documentary Film Awards” is to reward qualified films and film producers and creative contribution to the spiritual, aesthetic and technical development of the sector and ensure to show those films. And our specific goal is to develop film making in Van city by increasing recognition both in national and international level and maintaining the sustainability of the festival.

1. **DATE OF COMPETITION**

The ''5th International Van Lake Film Festival / Pearl Mullet Movie Awards' Feature Film and Documentary Film Competition will be held between 28 October –1 November 2016 and the winners will be announced last day of the festival.

1. **FESTIVAL AND COMPETITION MANAGEMENT**

The 5th International Van Lake Film Festival, management and organization, will be performed by BAJAR CULTURAL ARTS CONSULTING.

In this context, Feature Film and Documentary Film Competition will be regulated by BAJAR CULTURAL ARTS CONSULTANCY’s authority and responsibility.

**D) COMPETITION CATEGORIES**

Films that can be categorized as “fiction” and “experimental” can participate to Feature films Competition. Feature films should be at least 60 minutes by definition. Documentary films are considered at least 20 minutes.

1. **TERMS AND CONDITIONS FOR APPLICATION**
2. Films which are completed after 15 July 2014 can participate for competition. And these films should not have applied for the International Van Lake Festival before.
3. Only the legal owner of the film can apply to the competition. If there are multiple legal owners of the films, the application document should include other legal owners' signatures or an approval letter which mentions the acceptance of the participation to the competition should be attached with the application form.
4. The applicant should possess all the authorized documents from related official institutions to ensure that the film belongs to the applicant.
5. The films must fulfill the technical conditions for performance. Therefore, if the films are corrupted, missing, worn or poor quality to show, then the Preliminary jury will decide not to evaluate those films within the Competition and those cannot be performed in the festival.
6. For applying the “5th International Van Lake Film Festival / Pearl Mullet Movie Awards” Feature Film and Documentary Film Competition, producers and directors should send their official applications till September 08, 2016 to VENGO FİLM Cihangir Mahallesi Kazancı Yokuşu Sokak No: 26 Daire: 3 Beyoğlu / İstanbul.
7. In addition to the official application form that filled with blue ink pen by handwriting of the Film owners and each page signed the following documents should be attached;
	1. The film's tag
	2. Summary of the Movie not exceeding 1200 letters (12 point range) (Turkish and English)
	3. Biography and filmography of Director not exceeding 1000 letters (12 point range) (Turkish and English)
	4. Photos of the Director (300 DPI JPG format)
	5. 10 pictures from the movie (300 DPI JPG format)
	6. Posters of the film in digital format (300 DPI JPG format)
	7. 10 printed posters of the film (the film will be shown lounge to hang on)
	8. If the film has participated other festivals and won any awards abroad, the list should be sent (Turkish and English)
	9. English dialogue list with Time Code
	10. Turkish dialog list with Time Code in case of other languages
	11. 4 DVD copies of the film
	12. Soundtrack of the film
	13. The film's trailer (Betacam SP or DVD format) because of the image quality of the fragments received over the Internet is low.
	14. Organization of the festival has right to use three (3) minutes episode from the movie in case of inappropriate features of the promotional trailer.
	15. Festival catalog, subtitles of the film and necessary materials mentioned above should be fully completed and signed application form along with a CD or DVD by sending this address : VENGO FİLM Cihangir Mahallesi Kazancı Yokuşu Sokak No: 26 Daire: 3 Beyoğlu / İstanbul

- The Preliminary jury evaluation results are disclosed to the public between 15 - 20 September 2016.

- The nominated films will be presented to the jury by the Preliminary jury which is determined by the management of the festival.

- The number of the producer and creative team of the films competing in the festival will be determined and invited by the Festival management and hosted on half board basis. In this case, the guests are expected to attend to premiere, interview, award ceremonies, special media interviews and press conferences to represent their films that are recommended by the Festival Management.

- The award winners are expected to use International Van Lake Film Festival Logo mentioning their award in newspaper advertising publications, press releases and any promotional material.

**F) SPECIAL CONDITIONS**

- The person who signed the application form is responsible for the accuracy of the information written on the application form.

5th International Van Lake Film Festival management has not the responsibility to prove the validity of the information given on the application form. This legal responsibility arising from the information belongs to the signature owner.

- The participating films can be shown by the 5th International Van Lake Film Festival in Van city theaters and / or open-air venues, paid or unpaid during the festival. The revenues obtained from the International Van Lake Film Festival will belong to festival management. The festival management can organize a special screening for nominee films in Van. During the festival there is no need to ask any permission to screening movies (except TV) from the producer and creator.

- Award-winning films can be shown in the public as paid or unpaid within a week after the end of the festival. Revenues of this screening will belong to Van Lake International Film Festival management. These screenings won’t require any permission from the producer.

- DVD copies of the nominees or non nominees will not be returned to their owners after the preliminary results of the evaluation.

**G) ESTABLISHMENT OF THE JURIES AND THEIR TASKS**

**- PRELIMINARY JURI**

• Festival Management decides if the Pre-Jury is needed according to the number of the applicant films in the competition.

• Festival Management decides if the Pre-Jury member names are disclosed to the public before the evaluation or not.

• Pre-Jury determines the competing films according to their artistic competence and assessing compliance with the rules of the festival procedure.

• After the Pre-Jury assessment, the selected films are considered as nominee in the competition.

• The producers of the films in post-production stage can also submit an incomplete DVD copy of their films to the Pre-jury within the application period. In this exceptional case Festival Management can bring flexibility to the delivery date for ongoing films in post-production stage.

• If these films could not be reached before the agreed date they could not take part in the competition and will not be evaluated in following year.

• Festival management or an appointed representative participates to the meetings of the Pre-jury to assist the resolution of problems relating to the method without the right to vote.

• Pre-Jury has to submit the evaluation results which have been signed by all members to Festival Management before announcing the candidates and they have to keep the results confidential till the management announces them.

• Pre-Jury members in their private chat as well as in interviews given to the media shall not make comments about the productions. They do not announce their ideas regarding film productions.

**MAIN JURY**

• Main jury of the Feature films consists of at least 5 members and Documentary films at least 3 members. Festival Management will decide the structure of the main jury and determines the names within the context of the topic of that year. The President of the Main jury will be determined by the Festival management. Producer, director, actor, etc. which are participated in the competition and the main staff involved in the Festival Management cannot be the jury member.

• The main jury determines all the award winners mentioned in this procedures’ “H” article referring "Award Categories".

• Main Jury cannot decide not to give award prizes without Festival Management's approval.

• As a result of Main Jury's assessment, in case of equality of votes the president’s vote counts as two votes.

• Festival management or an appointed representative participates to meetings of the main jury to assist in the resolution of problems relating to the method without the right to vote.

• The main jury adheres to the film monitoring program determined by the Festival Management. According to this plan, the main jury's decision will be made on which the date and time of the meeting and the day and hour of the results will be delivered to the Festival Management, is determined by the Festival Management.

• Main jury has to submit the reasoned decision results which have been signed by all members to Festival Management till the awards ceremony and they have to keep the results confidential till the management announces them.

• Main jury members in their private chat as well as in interviews given to the media shall not make comments about the productions. They do not announce their ideas regarding the film productions.

**H) AWARD CATEGORIES**

The Best Motion Picture

The Best Motion Picture Director

The Best Motion Picture Scenario

The Best Motion Picture Cinematography

The Best Motion Picture Soundtrack

The Best Motion Picture Actress

The Best Motion Picture Actor

The Best Motion Picture Fiction

The Best Motion Picture Art Director

Special Jury Award

and

Best Documentary Film

Best Documentary Film Director

Best Documentary Cinematography

Special Jury Award

**I) GENERAL PROVISIONS**

• All participating producers and creators are considered to have accepted the rules mentioned in this procedure.

• After the application is completed the applicants can not withdraw their films.

• In other matters not specified in this regulation, decision-making authority is the Festival Management.

• This procedure entered into force on 1st July 2016 with the approval of the Chairman of the Festival Board.

• Any amendment authorization in this procedure belongs to the Festival Management.